

Part of the

**Strategic Plan**

For

**Prince William Forest Park**

**FY 2002 Annual Performance Plan**  
**October 1, 2001 – September 30, 2002**

Recommended: \_\_\_\_\_  
Kate Richardson, Assistant Superintendent

Approved: \_\_\_\_\_  
Robert Hickman, Superintendent

*The National Park Service cares for special places saved by the American people so that all may experience our heritage.*

**Experience Your America!**

It is the mission of the National Park Service to conserve and protect the outstanding and significant natural, cultural, and historic resources and objects therein of Prince William Forest Park while providing for resource-based recreation that does not impair those values.

The mission of the National Park Service at Prince William Forest Park is rooted in and grows from the park's legislated mandate found in Executive Order 7496, November 14, 1936, and supplemented by Congressional Act 54, Stat. 785, August 13, 1940, and Public Law 736, June 22, 1948. Our mission statement is a synthesis of this mandated purpose, plus the park's primary significance as itemized below.

#### Legislative Intent

The laws supporting Prince William Forest Park mandated the National Park Service to:

- assume and administer the Chopawamsic Recreation Demonstration Area
- administer the area a part of the National Capital Park system to provide recreational opportunities for visitors to the nation's capital

#### Purpose

Therefore, the purpose of Prince William Forest Park is threefold:

- To protect the natural features of the park and preserve the integrity of the Quantico Creek watershed in order to contribute to the improvement of water quality in the Potomac River basin;
- To preserve the park's cultural and historical resources and archeological sites; and
- To provide resource-based recreational and educational activities for present and future generations.

#### Significance

The primary significance of Prince William Forest Park can be summarized as:

- Conserves the 157 CCC-built National Register structures and their associated landscapes as established under President Franklin D. Roosevelt's New Deal program, Recreation Demonstration Area.
- Provides research and ecological study in a significant expanse of federally protected Piedmont and Coastal Plains forests.
- Quantico Creek, which ultimately drains into Chesapeake Bay, is a high-quality aquatic resource that is used as a 'reference stream' for scientific research.
- The park is a haven for diverse wildlife, including such rare species as the star-nosed mole, the tiger beetle, and the Diana butterfly. The Small Whorled Pogonia (*Isotria medeoloides*), a federally listed threatened plant, can also be found in the park.
- During WWII, the U.S. Army Office of Strategic Services used the park as a training area.
- The park preserves archaeological sites dating from the Colonial period.
- The park offers diverse recreational opportunities for inspiration, wildlife observation, and interaction with the natural environment.

#### Mission Statement

It is the mission of the National Park Service to conserve and protect the outstanding and significant natural, cultural, and historic resources and objects therein of Prince William Forest Park while providing for resource-based recreation that does not impair those values.

It is the purpose of this document to delineate incremental annual goals towards accomplishment of the park's five year Strategic Plan, October 1, 2001 – September 30, 2005. In doing so, we have identified specific objectives, staff (FTE), and dollars (ONPS) committed to accomplish each goal.

### Goal Category I: Preserve Park Resources

Mission Goal Ia: Natural and cultural resources and associated values of Prince William Forest Park are protected, restored, and maintained in good condition and managed within their broader ecosystem and cultural context.

#### **Exotic Vegetation Species – Mission Goal: Ia1B**

Long term Goal: By September 30, 2005, 100 of 1000 acres of Prince William Forest Park's targeted lands impacted by exotic plants, as of 1999, are contained.

FY02 Annual Goal: By September 30, 2002, 14 acres of the estimated 100 acres of targeted exotic plant disturbances within PRWI are treated.

FTE: 0

ONPS: \$5,000

*The park will assist the National Capital Region's Exotic Plant Management Team in treating the most invasive, problematic, and controllable exotic plant species.*

#### **Threatened and Endangered Species – Mission Goal: Ia2B**

Long Term Goal: By September 30, 2005, the Isotria Medeoloides (Small Whorled Pogonia), a federally listed species, suffers no critical habitat loss and has a stable population.

FY02 Annual Goal: By September 30, 2002, the Isotria Medeoloides (Small Whorled Pogonia), a federally listed species, suffers no critical habitat loss and has a stable population.

FTE: 1.5

ONPS: \$120,000

*This goal represents park efforts on protecting park habitat for federally listed species, as well as other species of concern. Additional work to be accomplished this year includes vegetative monitoring.*

#### **Water Quality – Mission Goal: Ia4**

Long Term Goal: By September 30, 2005, Prince William Forest Park will have unimpaired water quality.

FY02 Annual Goal: By September 30, 2002, Prince William Forest Park will have unimpaired water quality.

FTE: 1.5

ONPS: \$108,000

*The park's surface waters provide critical habitat for a number of native aquatic and terrestrial species and four swimming lakes enhance recreational opportunities. The goal establishes and monitors baseline water quality data that is used to identify changes in the watershed, streams, and lakes.*

**Historic Structures – Mission Goal: Ia5**

Long Term Goal: By September 30, 2005, 24 (15%) of Prince William Forest Park's 158 historic structures on the List of Classified Structures as of the end of FY 1999 are in good condition.

FY02 Annual Goal: By September 30, 2002, 19 of 158 historic structures on the List of Classified Structures as of the end of FY 1999 are in good condition.

FTE: 13  
ONPS: \$600,000

*This goal represents work effort on the park's 158 historic structures entered on the List of Classified Structures. Special emphasis this year is centered on the preparation of Condition Assessments for each asset of the park. Park Rangers will monitor historic structures while on regularly scheduled patrols.*

**Museum Collections – Mission Goal: Ia6**

Long Term Goal: By September 30, 2005, 121 (91%) of 133 preservation and protection standards for Prince William Forest Park's museum collections are met.

FY02 Annual Goal: By September 30<sup>th</sup>, 200, 121 of 133 preservation and protection standards for Prince William Forest Park's museum collections are met.

FTE: .5  
ONPS: 25,000

*The preservation and protection of museum collections is essential to the mission. During this year, efforts will be made to relocate the museum collections to a new facility with the same or an increased level of protection. A plan will be developed to improve situations that do not meet standards.*

**Archaeological Sites - Mission Goal: Ia8**

Long Term Goal: By September 30, 2005, 97% (57 of 59) of archaeological sites, with condition assessments, at Prince William Forest Park and recorded in ASMIS have a condition assessment identified as 'good'.

FY02 Annual Goal: 57 of 59 of archaeological sites, with condition assessments, at Prince William Forest Park and recorded in ASMIS have a condition assessment identified as 'good'.

FTE: 0  
ONPS: \$ 0

*This goal represents National Capital Region Archaeologist's efforts in assessing conditions of archaeological sites at Prince William Forest Park. At present the park has a total of 61 sites listed ASMIS, 57 are identified as good, two are identified as fair, and two are unknown.*

Mission Goal Ib: The National Park Service at Prince William Forest Park contributes to knowledge about natural and cultural resources and associated values; management decisions about resources and visitors are based on adequate scholarly and scientific information.

**Archaeological Baseline – Mission Goal Ib2A**

Long Term Goal: By September 30, 2005, the number of Prince William Forest Park archaeological sites inventoried, evaluated, and listed in the National Park Service ASMIS is increased from 18 to 61.

FY02 Annual Goal: By September 30, 2002, the number of Prince William Forest Park archaeological sites inventoried, evaluated, and listed in the National Park Service ASMIS is increased to 61.

FTE: 0  
ONPS Other: \$112,000

*It is anticipated that all known archaeological sites will be entered into ASMIS this year by National Capital Region Archaeologists. Prince William Forest Park, in concert with the National Capital Region, is in the third year of a four-year archaeological survey. Information gained through this survey will be used to more accurately define our baseline inventories in ASMIS. It is anticipated that another 15 – 20 sites may be identified. At present the park has a total of 61 sites listed ASMIS, 57 are identified as good, two are identified as fair, and two are unknown.*

#### **Historic Structures Baseline – Mission Goal: Ib2C**

Long Term Goal: By September 30, 2005 increase the number of Prince William Forest Park historic structures listed on the LCS from 43 to 158.

FY02 Annual Goal: By September 30, 2002 increase the number of Prince William Forest Park historic structures listed on the LCS from 43 to 100.

FTE: 0  
ONPS: \$0

*The National Capital Region, Office of Cultural Research, will be updating the number of historic structures listed on the LCS at the end of 2002 and into 2003. No park efforts are expended on this goal.*

#### **Museum Collections Baseline– Mission Goal Ib2D**

Long Term Goal: By September 30, 2005, the number of Prince William Forest Park museum objects cataloged into the National Park Service Automated National Catalog System (ANCS) and submitted to the National Catalog is increased from 9,917 in 1999 to 10,016 (10% increase).

FY02 Annual Goal: By September 30, 2002, the number of Prince William Forest Park museum objects cataloged into the National Park Service Automated National Catalog System (ANCS) and submitted to the National Catalog is increased from 9,917 in 1999 to 9,968.

FTE: .5  
ONPS: \$25,000

*The park does not have any position dedicated to cataloging museum collections. With assistance from other regional curatorial personnel, the park intends to begin cataloging collections as time permits. Additional collections will occur due to the four-year archaeological study as well as research related to installation of the public water system.*

#### **Vital Signs – Mission Goal Ib3**

Long Term Goal: By September 30, 2005, Prince William Forest Park has identified its vital signs for natural resource monitoring.

FY02 Annual Goal: By September 30, 2002, Prince William Forest Park has identified major threats and their ecological effects to each important natural resource within the park.

FTE: .5

ONPS: \$25,000

*Vital signs are indicators of the key ecological processes that, collectively, capture the function of a healthy ecosystem. In concert with the Center for Urban Ecology, the park will undertake identification of major threats and their effects to park resources this year.*

## Goal Category II: Provide for the Public Enjoyment and Visitor Experience of Parks

Mission Goal IIa: Visitors safely enjoy and are satisfied with the availability, accessibility, diversity, and quality of Prince William Forest Park facilities, services, and appropriate recreational opportunities.

### **Visitor Satisfaction – Mission Goal IIa1**

Long Term Goal: By September 30, 2005, 90% of visitors to Prince William Forest Park are satisfied with appropriate park facilities, services, and recreational opportunities.

FY02 Annual Goal: By September 30, 2002, 90% of visitors to Prince William Forest Park are satisfied with appropriate park facilities, services, and recreational opportunities.

FTE: 14

ONPS: \$650,000

ONPS Other: 100,000

*NPS visitor evaluations of park facilities, services, and recreational opportunities are important and useful in improving visitor services. This goal focuses on those facilities, services, and recreational opportunities provided on federally owned land within park boundaries. The park will focus on enhancing visitor facilities utilizing Recreation Fee Demonstration monies, such as the Telegraph Pavilion and Oak Ridge Campground.*

### **Visitor Safety – Mission Goal IIa2**

Long Term Goal: By September 30, 2005, the number of visitor accident/incident rate at Prince William Forest Park will be no higher than the fiscal years 1992-1996 annual average of 4.4.

FY02 Annual Goal: By September 30, 2002, the number of visitor accident/incident rate at Prince William Forest Park will be no higher 3.

FTE: 7

ONPS \$463,000

*Prince William Forest Park has taken an aggressive stance towards eliminating all accidents and incidents. Preserving, protecting and maintaining safe services and facilities is our number one priority. This goal captures the work effort of all park personnel and equipment necessary to achieve zero accidents/incidents in the park.*

Mission Goal IIb: Prince William Forest Park visitors and the general public understand and appreciate the preservation of the park and its resources for this and future generations.

### **Visitor Understanding and Appreciation – Mission Goal IIb1**

Long Term Goal: By September 30, 2005, 60% of Prince William Forest Park visitors understand the significance of the park.

FY02 Annual Goal: By September 30, 2002, 60% of Prince William Forest Park visitors understand the significance of the park.

FTE: 6

Non-NPS FTE: 10

ONPS: \$400,000

*Significant efforts will be made this year to enhance understanding of park significance. The park will begin planning for its Comprehensive Interpretive Plan, which will form the overall vision and decision-making relating to interpretation and education in the park for a period of 5 – 10 years. Special emphasis is being placed on first-line visitor contact at the entrance station, increased programs, and development of high school level, curriculum-based science programming.*

### **Goal Category IV: Ensure Organizational Effectiveness**

Mission Goal IVa: The National Park Service at Prince William Forest Park uses current management practices, systems, and technologies to accomplish its mission.

#### **Workforce Development and Performance – Mission Goal IVa3A**

Long Term Goal: By September 30, 2005, 100% of Prince William Forest Park employee performance plans are linked to appropriate strategic and annual performance goals and position competencies.

FY02 Annual Goal: IVa3A-PRWI Workforce Development and Performance: By September 30, 2002, 28 of 40 (70%) of Prince William Forest Park employee performance plans are linked to appropriate strategic and annual performance goals and position competencies.

*Every permanent, term, and temporary (seasonal) NPS employee has a required Employee Performance Plan and Results Report (DI-2002). This goal directly ties individual performance goals to organizational outcomes.*

#### **Seasonal Workforce Diversity – Mission Goal IVa4B**

Long Term Goal: By September 30, 2005, the total number of Prince William Forest Park's temporary/seasonal positions annually filled by women and minorities is increased from 1 in FY1999 to 3.

FY02 Annual Goal: IVa4B-PRWI Seasonal Workforce Diversity: By September 30, 2002, two of the total number of Prince William Forest Park's annual temporary/seasonal positions are filled by women and minorities.

*An increase in diversity of employees in all job series for temporary and seasonal employment will be targeted through this goal.*

#### **Employee Safety – Mission Goal IVa6A**

Long Term Goal: By September 30, 2005, the employee lost time injury rate at Prince William Forest Park is reduced from the FY1992-FY1996 annual average of 6.83 to 5 per 100 FTE.

FY02 Annual Goal: IVa6A-PRWI Employee Safety: By September 30, 2002, the employee lost time injury rate at Prince William Forest Park is reduced from the FY1992-FY1996 annual average of 6.83 to 5 per 100 FTE

*Prince William Forest Park has taken an aggressive approach towards reducing both employee and visitor accidents. Safety is the number one priority for the park. Emphasis is on Behavior Based Safety, training, personal protective equipment. The park is providing hearing tests, respiratory fit tests, safety prescription glasses, and safety boots on an annual basis.*

**Employee Continuation of Pay Hours – Mission Goal IVa6B**

Long Term Goal: By September 30, 2005, the number of Prince William Forest Park hours of Continuation of Pay will be at or below 200.

FY02 Annual Goal: By September 30, 2002, the number of Prince William Forest Park hours of Continuation of Pay will be at or below 200.

*In keeping with our employee safety goal of zero accidents, our goal is to have no lost time continuation of pay hours.*

Mission Goal IVb: The National Park Service increases its managerial capabilities through initiatives and support from other agencies, organizations, and individuals.

**Volunteer Hours – Mission Goal IVb1**

Long Term Goal: By September 30, 2005, the number of volunteer hours is increased from 5,498 to 7,000.

FY02 Annual Goal: By September 30, 2002, the number of volunteer hours is increased from 5,498 to 7,000.

*The contribution of time by volunteers is critical to the day-to-day operation of Prince William Forest Park. Additional effort is begin focused on our new Intern program, community service workers, and campground hosts.*



